Medgar Evers College – SharePoint Portal Navigation
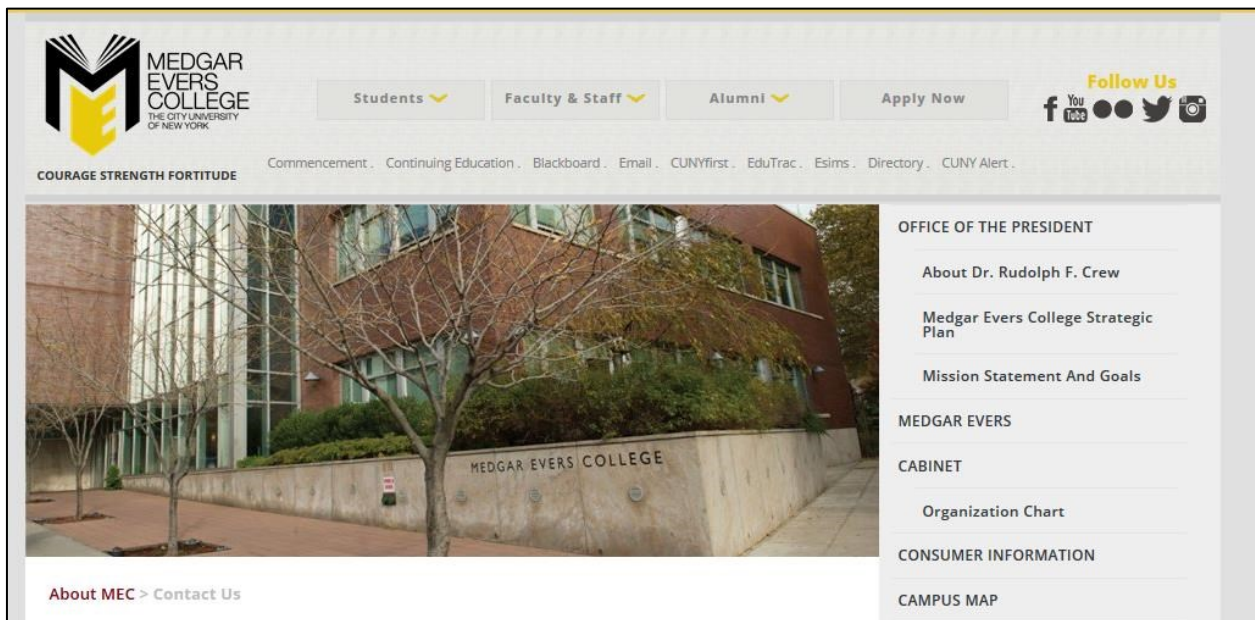
Personnel and Budget

How To Log-On
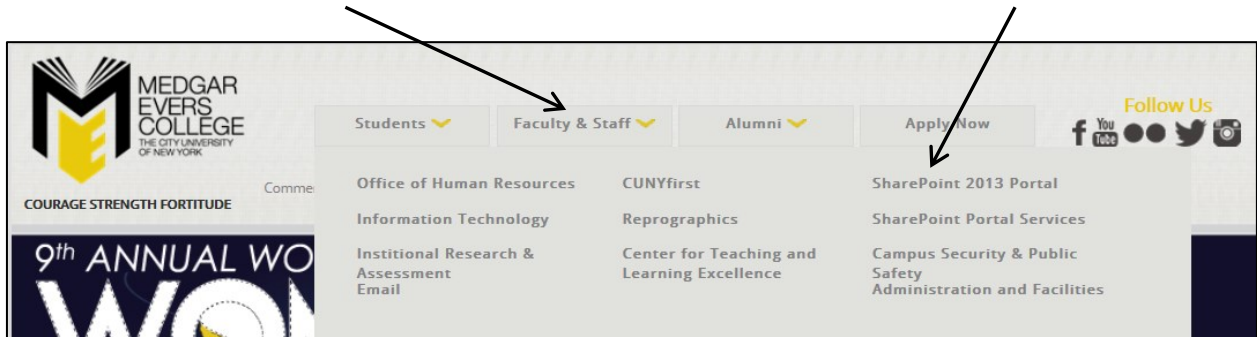
Open MEC website

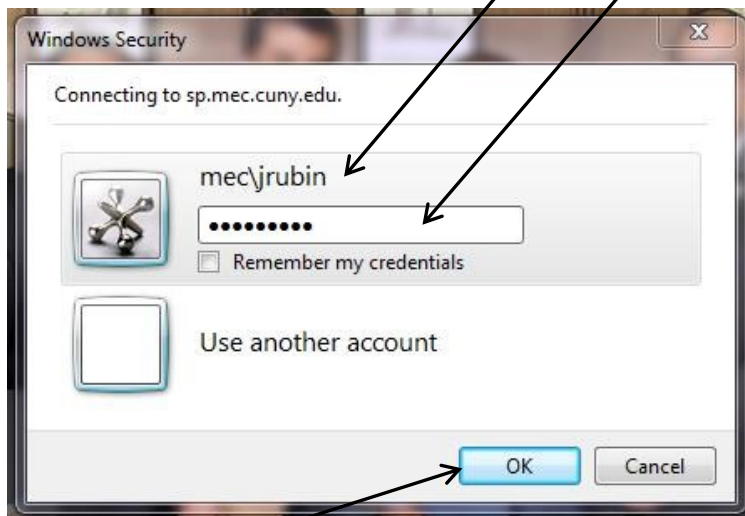**Note:** Please only use **Internet Explore**r to insure optimal SharePoint operations

Other browsers may result in inconsistent results

Place cursor over 'Faculty & Staff' – these dropdown options will appear. Select 'SharePoint 2013 Portal'

Sign on to SharePoint by entering your Logon and Password

Click 'OK'

You have successfully Logged-On. Click on 'Personnel and Budget'.