

Medgar Evers College; City University of New York  
Office of Student Life & Programs

**INDEPENDENT CONTRACTOR AGREEMENT**

This Contract is not valid until signed by the Vice President for Student Affairs or his/her designee.

This Agreement ("Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by and between The City University of New York on behalf of the Student Faculty Association of Medgar Evers  
College located at 1150 Carroll Street, Brooklyn, New York 11225, \_\_\_\_\_,  
(Group Name)

and \_\_\_\_\_, herein referred to as the "Contractor"; located  
at \_\_\_\_\_, Contractor Social Security # \_\_\_\_\_, Contractor  
telephone # \_\_\_\_\_, The date(s) of the service to be provided is \_\_\_\_\_,  
Location of service(s) being provided is \_\_\_\_\_ / Capacity \_\_\_\_\_.

This Agreement is entered into upon the following terms and conditions;

1. In return for satisfactory performance of the following service(s), \_\_\_\_\_  
provided under this Agreement, the Contractor will receive the following sum in consideration: \_\_\_\_\_ Dollars ( \$  
) to be paid at the completion of the service or within \_\_\_\_\_ of the service(s).
2. Notwithstanding any other provision of this Agreement, the Contractor's status shall be that of an independent contractor and not that  
of an employee or agent of the University. The Contractor will be expected to work, without full compliment of support facilities,  
working conditions, and supervision given to employees of the University. All persons engaged by the Contractor to assist him shall at  
all times be deemed to be employees of the Contractor, and the Contractor shall be responsible for their work, direction and  
compensation. Nothing in this Agreement shall be construed to impose any liability or duties upon the University for the service  
rendered or performance of services by any third party hired otherwise engaged by the Contractor.
3. It is understood and agreed by all parties, that the Contractor is to report one (1) hour prior to the time of the performance or service to  
be rendered. In the event the Contractor is late and this lateness results in any delay in the beginning of the performance or service,  
\_\_\_\_\_ at its discretion may reduce the contract by a maximum of 20% or may cancel  
(Sponsoring Group Name)  
the event and have no liability to the University. It is also understood that in the event of a reduction, a delay in payment may result  
due to the correction of the check.
4. The University may upon five (5) days' written notice terminate this Agreement with or without cause. Contractor will be paid on a  
pro-rated basis for those services rendered up to the date of the termination.
5. The Contractor shall protect, indemnify and hold the University, sponsoring group, the City of New York and State of New York  
harmless from any and all claims, suits, actions, costs and damages included, but not limited to, attorney's fees in connection with any  
matters, to which the University, the City of New York, sponsoring group and/or the State of New York may be subjected by reason of  
injury to person or property, or wrongful death, that may result from any act, omission, carelessness, malpractice, or incompetence of  
the Contractor, or anyone employed or engaged by the contractor, in connection with the performance of service rendered.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this  
Agreement as of the day and year first written above.

By: \_\_\_\_\_ Name: \_\_\_\_\_  
(Signature of Sponsoring Group Representative) (Print)

By: \_\_\_\_\_ Name: \_\_\_\_\_  
(Signature of the Contractor) (Print)

By: \_\_\_\_\_ Name: \_\_\_\_\_  
(Signature of the Vice President of Student Affairs) (Print)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public